69. Single Central Record (SCR) (EXAMPLE)

All schools are now required to have an SCR of recruitment, as recommended by the Department for Education. Some nurseries have now started to do them.

It is used to log all safer recruitment checks, including details of DBS checks.

Information should include:

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| **Identity** | | | | **Qualifications** | | **Barred List Check** | **DBS** | **Childcare Disqualification Requirements** | **Right to work in UK** | **Overseas Checks** |
| **Name** | **Address** | **DOB** | **Evidence & Date** | **Required?**  **Y/N** | **Evidence & Date** | **Check Evidenced** | **Check Evidenced & Date** | **Check Evidenced & Date** | **Check Evidenced & Date** | **Check Evidenced & Date** |
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| **This policy was adopted on** | **Signed on behalf of the nursery** | **Date for review** |
| *01/01/2020* | *Mrs S Bath (Director)* | *31/12/2021* |